



# Vancouver Pride Society

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## Community Organizer (Accessibility Coordinator)

### About Us

The Vancouver Pride Society (VPS) produces the annual Vancouver Pride Parade and Festival, in addition to other queer events across the city. VPS strives to produce inclusive, celebratory events, and advocate for 2SLGBTQAI+ communities through an intersectional lens.

### Position

The Community Engagement Coordinator - Accessibility is a full-time contract position, intended to manage and coordinate accessibility practices at multiple events over our 2024 Pride Season. The successful candidate will be responsible for:

- ★ Creating and implementing accessibility measures at VPS events with guidance from senior staff
- ★ Attending accessibility training
- ★ Accessing and updating pre-existing accessibility protocols and manuals
- ★ Acting as the main contact for accessibility related inquiries
- ★ Building relationships with new and current accessibility partners
- ★ Assisting box office and Parade viewing registration processes
- ★ Booking ASL interpreters and Audio Describers for events
- ★ Developing wayfinding measures for event sites
- ★ Managing courtesy seating and accessibility zones
- ★ Briefing and supporting accessibility volunteers on site, and participating in volunteer training sessions
- ★ Liaising with the VPS Volunteer Coordinator, Communications Manager, Community Engagement Manager, Events Manager, and Co-Executive Directors to ensure seamless event production
- ★ Booking supplies as needed with guidance from Event Manager
- ★ Participate in event debriefing and other season-end reporting
- ★ Attending staff meetings

### Canada Summer Jobs Program Requirements

- ★ Be between 15 and 30 years of age at the start of employment
- ★ A Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.



- ★ A valid Social Insurance Number at the start of employment and legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

### Core Competencies

- ★ Experience working with disabled people and/or elderly people
- ★ Ability to calmly navigate high pressure situations
- ★ Experience with Google Drive and G Suite
- ★ Strong organizational and multitasking skills
- ★ Understanding of anti-oppression and anti-racism practices
- ★ Familiarity with disabled communities and knowledge about disability justice frameworks
- ★ Familiarity with 2SLGBTQAI+ communities and associated terminology
- ★ Flexibility to work weekends and evenings as required

### Assets

- ★ Experience coordinating events
- ★ Active listening skills
- ★ Experience training or leading a group
- ★ Strong interpersonal skills and ability to connect with and motivate volunteers

### Compensation

Compensation is \$25.68/hour. This position is 40 hours a week, generally taking place from Mon-Fri during office hours, but requires flexibility to work evenings and weekends for events. This position runs from April 29th, 2024 to August 19, 2024.\*

### Diversity

Vancouver Pride Society is committed to seeking and sustaining a diverse and inclusive organization and as such, encourages those with diverse backgrounds, abilities, genders, sexual orientations and ethnicities to apply. Applicants who have lived experience with disabilities will be strongly considered.

### Application

To apply for this opportunity, please complete the [application form available here](#).

Vancouver Pride is committed to providing you with an inclusive, barrier-free and accessible workplace to support your success. Should you require accommodation(s) during the recruitment process, please contact us at 604-687-0955 or [email.office@vancouverpride.ca](mailto:email.office@vancouverpride.ca).

Applications will be accepted until April 20th, 2024, however will be reviewed on a rolling basis until the position is filled.

\*The hours and start/end dates of this contract are subject to Vancouver Pride Society being successful in receiving Canada Summer Jobs grant funding.